Step 1: Read the NHSC Scholarship Program Application & Program Guidance (APG) to help you:
- Understand the NHSC program requirements.
- Determine your interest to apply for the NHSC Scholarship Program.

Step 2: Check your Eligibility – To be eligible, you must be:
- A U.S. citizen or national;
- Accepted or enrolled, full time, in an eligible degree program at an accredited U.S. school in one of the following primary care disciplines:
  - Medicine (MD or DO),
  - Dentistry (DDS or DMD),
  - Nurse Practitioner (NP),
  - Certified Nurse Midwife (CNM), or
  - Physician Assistant (PA).

Step 3: Understand the Service Commitment – NHSC Scholarship program participants agree to provide a one year service commitment in an underserved community for each year of scholarship support received. There is a two-year minimum service commitment and participants can receive a maximum of four years of support.

Step 4: Access the BHW Customer Service Portal to create an account. If you have previously applied to the program and are using the same email address you must create a new password to login.

Need assistance with resetting your password or other help? Contact the NHSC Customer Care Center, 1-800-221-9393, (TTY: 1-877-897-9910), M-F, 8 a.m. to 8 p.m. ET, except federal holidays

Step 5: Letters of Recommendation – You will need one (1) academic and one (1) non-academic letter of recommendation. Discuss your application with those submitting letters on your behalf.
- Make sure your recommenders understand the:
  - Purpose of the program,
  - Accepted letter formats,
  - Submission process, and
  - Application deadline.
- Confirm receipt of the letters through your BHW Customer Service Portal account.

Step 6: Gather Supporting Documents
- All documents must be:
  - Legible and formatted as a PDF, DOC or DOCX (Word document) no larger than 5 MB.
  - Have a handwritten or digital signature.

Step 7: Required Documentation
- Proof of U.S. citizenship
  - U.S. birth certificate,
  - ID page of a U.S. passport, or
  - Certificate of citizenship/naturalization
- *Authorization to Release Information
- *Acceptance Report/Verification of Good Standing
- Résumé detailing volunteer and work experience (up to five pages)
- Three essays
- Transcript
- Current Tuition and Fees Schedule
- *These two documents should be on the NHSC form.

Step 8: Additional Supporting Documentation (if applicable)
- Verification of Disadvantaged Background
- Statement Regarding Existing Service Obligation

Review the “Completing An Application” section of the Scholarship Program Application & Program Guidance (APG) for detailed information.

Step 9: Review Your Application – Certify the completeness and accuracy of the responses and documentation you provide.

Step 10: Submit your application for review by May 5, 2022, 7:30 p.m. ET.
You may edit your application and resubmit the application until the application closes on the May 5 deadline.

We will notify you about the final status of your application by September 30, 2022.