

Mentoring Partnership Parameters

These partnership parameters will remain in effect for the duration of the mentor relationship and may be amended at any time, by either the Mentee or Mentor. We agree to the following parameters:

- 1. To retain confidentiality of information shared between parties.**
- 2. To communicate a minimum of once a month (or as deemed necessary).**

Mentoring is a developmental partnership through which an individual shares knowledge, skills, information, and perspective to foster the personal and professional growth of someone else.

Mentoring Partnership Objectives

As a result of working with a Mentor, I would like to accomplish the following (e.g., set short- and long-term career goals, establish a consistent mode of communication with Mentor):

Role of the Mentor

I will support my Mentee's developmental process by (e.g., helping to develop and monitor his/her mentoring action plan, sharing organizational insight, expanding his/her network, acting as a sounding board, providing developmental feedback):

Role of the Mentee

I will drive the mentoring relationship with my Mentor by (e.g., preparing for meetings, proactively seeking advice and support, respecting my Mentor's availability and preferred communication style, etc.):

Meeting Logistics

Our meetings will generally take place at this time: _____

Location (in person or virtual): _____

Frequency: _____

Length: _____

Initiator: _____

